REGULAR MEETING TOWN OF SHELBY

JANUARY 9, 2018 7:00PM

Present: Edward Houseknecht, Supervisor

Kenneth Schaal, Councilman Stephen Seitz, Jr., Councilman William Bacon, Councilman Darlene Rich, Town Clerk

Bethany Centrone, Council for Bond, Schoeneck & King

Trisha Laszewski, Assessor

Michael Fuller, Highway Superintendent Kirk Myhill, Planning Board Chair Dan Wolfe, Codes & Zoning Officer

Paul Gray, Constable Claude Grimes, Constable

Others: John Pratt Sharlene Pratt

Alan Bushover Alexis Adams
Brian Murray Sr. Gerry Zinkievich
Les Quackenbush Edward Zelazny
Chet Zelazny Sue Fuller
Jerry Velesko Jim Zelazny

Marry Zelazny Bill Eick-County Legislature

Meeting was called to order at 7:00 PM

Pledge to the flag

Public forum regarding agenda items only – There are no ad ons.

<u>Highway Report</u> – (Mike Fuller) – Plow state roads 56 times, salt state roads 42 times, plow town & county roads 43 times, salt town county roads 30 times. Pushing back with loader 20 hours. Repair service leak at Old Mill Run. Install 2" Tap and push for new build on Salt Works Rd. Read meter pits. Check ppms on all water lines. Worked on snowplow equipment. Diesel 2454.20 gals.

Gas 407.90 gals.

Mike read the Engineer Report from Chatfield Engineers. Three quotes were obtained from firms that completed the Pre-Demolition Asbestos Survey and testing for the fire department building at 4695 South Gravel Rd. A recommendation was provided in the letter to Supervisor Houseknecht and the Town Board on January 9 2018

Water District No. 12 (West Shelby)-Pilon Construction has completed all work related to the project. Any question or concerns relating to restoration of surfaces should be directed to Scott Mattison. USDA RD needs the Town to finalize any payments and prepare the final budget report (to be completed by Kathy Dear)

5590 Salt Works Road Water Service- Have received approval from the Orleans County Health Department for the 2" water service to 5590 Salt Works Road. Once the line has been installed a pressure test will be observed and a certificate of completed works will be provided.

Councilman Seitz Sr. thanked Mike for cleaning out the parking lot at the firehall.

<u>Assessor Report</u> – (Trisha Laszewski) – Renewals have been mailed. Still working on re-assessments.

<u>Planning Board Report</u> – (Kirk Myhill) – Working with Mary Herbert regarding banquet facility. Biggest problem is parking. She will be talking to Dan regarding handicap parking. Would like to recommend John Pratt to the Town of Shelby Planning Board to fill vacancy of Gary Watts.

RESOLUTION 6-18

RESOLUTION TO APPOINT JOHN PRATT TO TOWN OF SHELBY PLANNING BOARD TO FILL VACANCY OF GARY WATTS

Motion, Seitz Sr.; second, Schaal

Ayes - 4

Opposed -0

Vacant-1

Motion carried

Zoning Board Report – (Dan Wolfe) –Nothing to report for December.

Code Enforcement Report- Will be attending yearly training January 22-24.

<u>Fire Chief Report</u>- Andy Benz- Kirk read the annual chief report of the Shelby Vol. Fire Company. Total calls for 2017 was 255. Vehicle 81 was replaced with a new ¾ ton Chevy pickup truck. The old truck was sold to the highest bidder. They held their first, of what they plan to be an annual open house. The Shelby Vol Fire Company won the county training award for the fifth year in a row with 1050 hours of state training. They had 2 new fire-matics members join this year.

<u>Historian Report</u>-Supervisor read the annual report of the town historian.

RESOLUTION 7-18

RESOLUTION TO APPROVE MINUTES OF PREVIOUS MEETINGS MINUTES

Motion, Schaal; second, Seitz Sr.

Ayes - 4

Opposed -0

Vacant-1

Motion carried

RESOLUTION 8-18

RESOLUTION TO APPROVE THE TOWN CLERK'S REPORT

Motion, Seitz; second, Bacon

Ayes - 4

Opposed -0

Vacant-1

Motion carried

RESOLUTION 9-18

RESOLUTION TO APPROVE THE SUPERVISOR'S REPORT

Motion, Bacon; seconded, Schaal

Ayes - 4

Opposed -0

Vacant-1

Motion carried

RESOLUTION 10-18

RESOLUTION TO APPROVE PAYMENT OF BILLS

Motion, Bacon; second, Seitz Sr.

General	\$104,786.14	Highway	\$ 48,986.22
Water No. 1	\$ 27,401.92	Water No. 2	\$ 984.25
Water No. 3	\$ 3,852.40	Water No. 4	\$ 3,886.02
Water No. 4B	\$ 12,786.25	Water No. 5	\$ 703.13
Water No. 6	\$ 155.66	Water No. 7	\$ 16,364.42
Water No. 8	\$ 5,943.82	Water No. 10	\$ 1,142.80

Ayes – 4 Opposed – 0 Vacant-1 Motion carried

RESOLUTION 11-18

RESOLUTION APPOINTING SUPERVISOR EDWARD HOUSEKNECHT AS DELEGATE FOR THE ASSOCIATION OF TOWNS FOR THE 2018 YEAR

Motion, Schaal; second, Seitz Sr.

Ayes - 4Opposed -0

Vacant-1

Motion carried

RESOLUTION 12-18

RESOLUTION TO APPOINT COUNCILMAN BACON AS ALTERNATE DELEGATE FOR THE ASSOCIATION OF TOWNS FOR THE 2018 YEAR

Motion, Seitz Sr.; second, Bacon

Ayes - 4

Opposed -0

Vacant-1

Motion carried

RESOLUTION 13-18

RESOLUTION TO APPROVE THE TOWN CLERK TO ATTEND THE NYS TOWN CLERK CONFERENCE AND NYS TAX COLLECTOR AND RECEIVER CONFERENCE (CONFERENCES WERE BUDGETED)

Motion, Schaal; second, Bacon

Ayes - 4

Opposed -0

Vacant-1

Motion carried

RESOLUTION 14-18

RESOLUTION TO APPROVE HIGHWAY SUPERINTENDENT TO ATTEND NYS CORNELL HIGHWAY SCHOOL, NYS HIGHWAY SUPT. CONFERENCE, NY RURAL WATER CONFERENCE, AND ADVOCACY DAY IN ALBANY (CONFERENCES WERE BUDGETED) Motion, Bacon; second, Seitz Sr.

Ayes – 4 Opposed – 0 Vacant-1 Motion carried

RESOLUTION 15-18

RESOLUTION TO SUPPORT THE RIDE FOR ROSWELL BY ALLOWING THE USE OF THE TOWN HALL AS A REST STOP HOST

Motion, Seitz Sr.; second, Schaal

Ayes – 4 Opposed – 0 Vacant-1 Motion carried

RESOLUTION 16-18

RESOLUTION TO AUTHORIZE COMPANY 56 SEVICES INC. RECOMENDATION OF PAUL CHATFIELD AS STATED BY HIGHWAY SUPT. FOR PRE-DEMOLITION FOR ASBESTOS SURVEY FOR A NOT TO EXCEED AMOUNT OF \$1400 FOR THE PROPERTY AT 4695 SOUTH GRAVEL ROAD.

Motion, Schaal; second, Bacon

Ayes – 4 Opposed – 0 Vacant-1 Motion carried

<u>Board Comments</u> —Councilman Schaal attended the Organizational Meeting of the County. Lynn Johnson is Chairman and Don Allport is Vice Chair.

Public Comments -none

Motion by Councilman Seitz Sr., second by Councilman Schaal to adjourn meeting at 7:21 pm

Respectfully submitted,

Darlene A. Rich, MMC, RMC Town Clerk